

Board of Education

The meeting of Northwest Education Services Board of Education was held on March 5, 2024. Board Vice President Scherrer called the meeting to order at 5:30 p.m.

Roll call

Board Members Present:

Brown
Lajko
Petrella

Scherrer
Thomas

Board Members Absent:

Birgy
Fisher

Motion by Board Member Brown, supported by Board Member Petrella, to approve the March 5, 2024 agenda as presented. Roll call vote: Ayes: 5; Nays: 0. Motion carried.

Welcomed Visitors & Public Comment

There were none

Student/Staff/Local District Highlights/Presentations/Recognitions:

SAIL(ORS) On Deck – Organizational Recognition System

Board of Education members recognized this month's SAIL(ORS) On Deck. This month's standout is Jim Laurent, Physical Therapist Assistant, who has exemplified strengths in the organizational value of Students/Learners First, presented in recognition of prioritizing the needs of all learners.

March Reading Month – Literacy Team

Ashley Troy, Director of Teaching and Learning introduced literacy team members Brittany Kay (K-5), Meghan Arbury (K-5), Brent McCall (6-12); and Mary Collins (K-5). Additional team members not here tonight are Lauren Davison, Michelle Moeggenberg and Greta Lyons. All of our literacy team have over 150 years of accumulative of experience working in classrooms. Highlights of our services include our collaborative menu to articulate the services we provide to our local districts. Two areas we are intentional about are science of reading that informs effective instructional in all areas of literacy development and data driven instruction. Learning to read isn't a natural process. This is a critical movement from research from multiple fields. Reading models guide their work for word recognition and language comprehension. Data driven instruction supports the work from district level down to one-on-one coaching for teachers. This is done through progress monitoring and curriculum support. Many LEAs are utilizing CKLA and we continue to support best instructional practices with this core program, training, fidelity of the curriculum and strengths of science of reading.

Creekside School & Facility Update – Shawn Biddle, Chief Financial Officer

Our Strategic Plan Phase 1 of the facilities study identified four priorities:

Long-Term Placement for Bridgeway Program – Currently exploring options and developing internal budget projections; Early Childhood Program – secured purchase of Fisher building and infant toddler team moved into the building in August, 2023, additional renovations anticipated in 2024-25 to accommodate additional early childhood staff and programs; Transition Campus – summer 2024

renovation and secure vestibule at Life Skills Center and vacating one portable classroom 24-25 school year; Creekside Secure Entrance – construction is nearing completion for front-facing secure entrance including a health suite for the school nurse and quiet space for students along with private bathroom, a conference room and two classroom space renovations with library and small group space.

Looking ahead to 2024-25 projects we will recommend bid projects for phase two of roof replacement at Career Tech and Life Skills Center classroom renovation and secure vestibule area between Career Tech and Life Skills Center.

Motion by Board Member Petrella, supported by Board Member Thomas, to approve consent grouping items 1-3 as presented.

1. Minutes of February 6, 2024 regular meeting
2. Monthly Accounts Payable Check Summary and Financial Report February 1, 2024 to February 28, 2024. Check Numbers: 195488-195727. Total for Month: \$4,647,676.97
3. Personnel:
 - a. New Employees:
 - Jurnie Shimko, Teacher Assistant, effective March, 2024
 - b. Employee Resignations:
 - Susan McAuliffe, Behavior Support Assistant, effective June 7, 2024
4. Out of State Travel:
 1. Jared Diephouse, Power Equipment Instructor, to attend ACTE (Association for Career & Technical Education) Region 1 Conference, May 1-3, 2024, New York, New York. (Recognized as the MI ACTE teacher of the year recipient)
 2. Nick Ceglarek, Superintendent, to attend SET SEG Investment Meeting, March 12-15, 2024, Miami, FL (No cost to the district)

Roll call vote: Ayes: 5; Nays: 0. Motion carried.

Motion by Board Member Petrella, supported by Board Member Brown to approve General Education, Special Education, Vocational Education 2023-24 Budget Amendments:

General Education Fund – Detailed Budget for Fiscal Year 2023-24:

REVENUES:

Local Sources.....	\$ 3,823,123
Intermediate Sources	-0-
State Sources.....	13,956,411
Federal Sources.....	1,555,624
TOTAL REVENUES.....	\$ 19,335,158

INCOMING TRANSFERS AND OTHER TRANSACTIONS.....	\$ 2,818,922
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TOTAL REVENUES, INCOMING TRANSFERS AND OTHER TRANSACTIONS	<u>\$ 22,154,080</u>
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EXPENDITURES:

Instruction Expense:	
Basic Program.....	244,060
Added Needs	362,595
Adult and Continuing	-0-

Support Services:	
Pupil.....	219,375
Instructional Staff.....	6,054,083
General Administration	640,018
School Administration	8,745
Business	1,139,578
Operation & Maintenance	474,520
Pupil Transportation	47,210
Central	1,749,727
Other.....	27,100
Community Services	296,065
TOTAL EXPENDITURES.....	\$11,263,076
Outgoing Transfers and Other Transactions.....	10,844,845
TOTAL APPROPRIATED.....	<u>\$22,107,921</u>
EXCESS REVENUE (APPROPRIATIONS).....	(46,159)
FUND BALANCE JULY 1	<u>2,612,331</u>
FUND BALANCE JUNE 30	2,658,490

Special Education Fund – Detailed Budget for Fiscal Year 2023-24:

REVENUES:

Local Sources.....	\$ 34,894,119
Intermediate Sources	-0-
State Sources.....	27,653,617
Federal Sources.....	7,076,642
TOTAL REVENUES.....	\$ 69,624,378

INCOMING TRANSFERS AND OTHER TRANSACTIONS.....	\$ 1,810,486
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TOTAL REVENUES, INCOMING TRANSFERS AND OTHER TRANSACTIONS.....	<u>\$ 71,434,864</u>
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EXPENDITURES:

Instruction Expense:	
Basic Program.....	-0-
Added Needs	16,252,195
Adult and Continuing	-0-

Support Services:	
Pupil.....	28,099,308
Instructional Staff.....	4,547,771
General Administration	113,935
School Administration	712,415
Business.....	1,328,284
Operation & Maintenance	1,490,243
Pupil Transportation	5,521,201
Central	1,789,560
Other.....	925
Community Services	292,152

TOTAL EXPENDITURES.....	60,147,989
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Outgoing Transfers and Other Transactions.....	11,049,743
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TOTAL APPROPRIATED.....	\$ 71,197,732
EXCESS REVENUE (APPROPRIATIONS).....	237,132
FUND BALANCE JULY 1	<u>8,610,802</u>
FUND BALANCE JUNE 30	<u>8,847,934</u>
COMMITTED FOR DISTRIBUTION TO LEAs	275,750
RESTRICTED FUND BALANCE JUNE 30	\$8,572,184

Vocational Education Fund – Detailed Budget for Fiscal Year 2023-24:

REVENUES:

Local Sources.....	\$ 11,020,200
Intermediate Sources	-0-
State Sources.....	2,211,645
Federal Sources.....	352,604
TOTAL REVENUES.....	\$ 13,584,449

INCOMING TRANSFERS AND OTHER TRANSACTIONS.....	\$ 46,000
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TOTAL REVENUES, INCOMING TRANSFERS AND OTHER TRANSACTIONS	<u>\$13,630,449</u>
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EXPENDITURES:

Instruction Expense:	
Basic Program.....	-0-
Added Needs	6,696,040
Adult and Continuing	-0-

Support Services:	
Pupil.....	980,585
Instructional Staff.....	478,867
General Administration	296,685
School Administration	647,662
Business.....	274,409
Operation & Maintenance	1,174,661
Pupil Transportation	28,465
Central	709,880
Other.....	23,535
Community Services	13,240

TOTAL EXPENDITURES.....	\$11,324,029
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Outgoing Transfers and Other Transactions.....	2,394,062
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TOTAL APPROPRIATED.....	<u>\$13,718,091</u>
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EXCESS REVENUE (APPROPRIATIONS).....	(87,642)
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FUND BALANCE JULY 1	<u>1,723,296</u>
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FUND BALANCE JUNE 30	<u>1,635,654</u>
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Roll call vote: Ayes: 5; Nays: 0. Motion carried.

Motion by Board Member Brown, supported by Board Member Petrella to approve extension of Supervisor/Director contracts for 2024-25 for the following: Paul Bauer, Amy Branco, John Breithaupt, Kristen Deering, Riley Denison, Yvonne Donohoe McCool, Kristine Doran, Rebecca Goodwin, Julie Gordon, Matthew Griesinger, Marty Guiney, Christopher Haines, Michael Hartman, Ryan Jarvi, Leigh Kennedy, Lisa Klepper, Brooke Laurent, Matthew Nausadis, Emily Quinn, Brandi Reynolds, Ashley Troy, and Marc Wills. Roll call vote: Ayes: 5; Nays: 0. Motion carried.

Motion by Board Member Petrella, supported by Board Member Thomas to approve Dolly Parton Imagination Library Contract in the amount of \$50,000. Roll call vote: Ayes: 5; Nays: 0. Motion carried.

Motion by Board Member Petrella, supported by Board Member Lajko to approve Contract for Northwest Michigan Community Action Agency to provide family liaison services for Great Start Collaborative in the amount of \$42,000 from March 1 – September 30, 2024. Roll call vote: Ayes: 5; Nays: 0. Motion carried.

Motion by Board Member Brown, supported by Board Member Thomas to approve Contract for Scanning and Document Storage in the amount of \$28,365. Roll call vote: Ayes: 5; Nays: 0. Motion carried.

Information Items:

There were none

Discussion Items:

Board Member Lajko shared how proud she is to belong to an organization that celebrates events and awards for students and staff. She thanked the staff for their dedication and hard work all year round.

There were none

Updates:

Superintendent's Report - Dr. Nick Ceglarek:

1. March is an exciting month to celebrate literacy. We also celebrate Women's History Month. He recognized all of our leadership positions held by women here at North Ed and 5 community leaders on our Board of Education that set direction and support to our staff.
2. In February he provided testimony during the Senate Education Committee on Senate Bills 567 and 568 regarding dyslexia legislation. Our point was not to take a position but lift up the awareness of some of the challenges that face our schools today including staffing.
3. This is School Social Work week. We have 29 School Social Workers who do amazing things for our students and they do this while we are short-staffed. We currently have 3 full time school social worker openings and we recognize our staff for their extra work this past year. We continue to inform our legislators about our staffing shortage and we have some great programs in place that takes time. Talent Together first cohort has 900 applicants and 1,500 applicants for the second cohort. These programs will take some additional time to have these programs work.

Board Member Reports/Requests:

Board Member Brown thanked REMC staff members Brandi Reynolds, Peter Milne and Danielle Humphrey for providing this past weekend all the technology needs at the Grand Traverse Resort for their Northwest Michigan Livestock Council 4-H at their education expo. We had 300 participants in 24 different sessions getting 4-H education.

Dates to Remember:

March 13, 2024 Career Tech NTHS Induction Ceremony 6:00 p.m. Dennon Museum Center

March 29 – April 1, 2024 Spring Recess

April 2, 2024 Board of Education meeting 5:30 p.m., ISD Conference Center

The meeting adjourned at 6:10 p.m.

Joseph Fisher, President

Rachael Birgy, Secretary