



Nicholas E. Ceglarek, Ed.D., Superintendent  
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December 8, 2020

Dear Career-Tech Center School Community,

On Monday, December 7, Michigan Department of Health and Human Services issued a [new order](#) calling for a 12-day extension to the “pause” we are currently under. This new guidance restricts in-person instruction for all Michigan high schools through Sunday, December 20, 2020. During this time, all high school instruction, including the TBAISD Career-Tech Center, will continue to occur remotely. Exclusions were provided to allow in-person learning for some career and technical education programs and not for others. Taking into consideration transportation and limits to providing in-person instruction equally for all our career and technical education students, CTC will continue full remote instruction through December 20.

The Career-Tech Center holiday break is from December 23, 2020 to January 3, 2021 and there are no instructional expectations for CTC programs during this break. If your home district begins their break prior to this, students are welcome to attend their program’s virtual sessions, but attendance will not be required.

Career-Tech Center instructors and staff are well-prepared for remote instruction and you can rest assured that students will continue to receive excellent guidance and support. Each student will be informed by their instructor of class procedures and routines during this remote learning timeframe. We emphasize that students are expected to fully engage, participate, and cooperate with CTC remote class requirements in order to gain the best possible educational benefits.

Our goal is to help our school and community stay safe and healthy. We are hopeful that this three-week pause of in-person instruction will reduce the spread of COVID-19 and enable us to welcome students back for in-person instruction.

To support this goal, we remind students to continue following safety protocols to slow the spread of COVID-19. Please limit social gatherings now and during holiday celebrations, frequently wash hands, social distance when in public places, and wear a mask as recommended. Everyone should monitor for symptoms such as fever or chills, cough, shortness of breath, difficulty breathing, fatigue, muscle/body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose, nausea, vomiting, or diarrhea. Stay home if you feel sick and [get tested](#) for COVID-19 if you are experiencing these symptoms.

We recognize the challenges these changes bring to students and families and we sincerely thank you for your patience and cooperation. Any further information regarding school changes will be shared through our School Messenger communication system and website at [www.tbactc.org](http://www.tbactc.org).

Sincerely,

Pat Lamb  
Assistant Superintendent of Career & Technical Education  
(231) 922-6260

**Announcement of Emergency Order from December 7, 2020:**  
[https://www.michigan.gov/coronavirus/0,9753,7-406-98178\\_98455-546790--,00.html](https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-546790--,00.html)