



COVID-19 Preparedness and Response Plan

Frequently Asked Questions for CTC families

Instruction

How will instruction occur at the Career-Tech Center if the Governor transitions our region to a different phase of the MI Safe Start Plan?

Phase 1-3: School closed for in-person instruction. The District will provide remote instruction only.

Phase 4: Career-Tech Center Programs will be open for hybrid instruction to reduce density of student population in the building. If transitioning to phase 4, CTC will provide communication and assign student schedules which will consist of 2 days in-person/3 days remote.

Phase 5: Open for in-person instruction for all programs and services.

In all phases, TBAISD will:

- Provide high-quality instruction delivered remotely or in-person.
- Provide supports to meet students where they are academically.
- Communicate clearly and regularly utilizing multiple channels to send and receive information.
- Continuously train staff to improve instructional practices in remote and in-person learning environments.
- Refine and execute equitable and responsive educational learning plans.
- Monitor connectivity and access, student work/progress and attendance.
- Provide [Remote Learning Tool Kit](#) resources, technology support, and training for students, parents, and staff.
- Ensure availability of technology and low-tech materials for families to access learning resources.



Safety

Will my child be required to wear a mask at CTC?

- All students and staff, upon entering the Career-Tech Center, will be required to wear a mask at all times.
- Any individual medically unable to wear face coverings will be requested to provide documentation from a medical professional to the program supervisor.

View the [TBAISD Personal Protective Equipment \(PPE\) Protocols](#)



What hygiene practices are occurring at CTC?

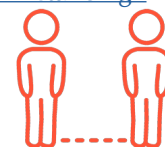
General Hygiene:

- All TBAISD programs will establish hand washing routines and staff will teach and reinforce the appropriate [Hand Hygiene Protocol](#).
- Custodial staff will ensure ample soap and hand sanitizer is available in classrooms, restrooms and common areas.
- Sharing of school materials and supplies will be avoided to the greatest extent possible and [Cleaning and Disinfecting Protocols](#) will be followed.



Classroom Space and Social Distancing:

- All classrooms will be arranged to adhere to social distancing guidelines as outlined in TBAISD [Social Distancing Protocol](#).
- No assemblies of more than one classroom will occur.
- Safety reminders will be posted throughout each school building.



Health Screening:

- All staff and students are required to complete a building [Entry Protocol](#) provided by CTC or the student's local district once each day prior to entering any school facility. We encourage this to be done from home before leaving for school.
- Family members and guests will not be permitted in school buildings except under extenuating circumstances.
- Anyone who feels ill or exhibits symptoms of COVID-19 must not enter a school building or bus.
- If illness is identified within a TBAISD building, we will follow [CDC guidelines](#), work in partnership with the county health department, and follow the [TBAISD COVID Building Plan](#) when assisting health officials.
- View the [TBAISD Response to Illness Protocol](#) for complete details.

Operations

How often does CTC clean classrooms and restrooms?

Custodial staff work continuously to clean, sanitize, and prepare our school buildings for the safety of students and staff. TBAISD will follow [Cleaning and Disinfecting Protocols](#) and use the [Cleaning Template](#) to ensure cleaning occurs every four hours. Plexiglass shields and signage are present in every building.

How will CTC support my child's technical device needs during remote learning?

TBAISD Technology Services will:

- Monitor and assess student technology/connectivity and device needs throughout the school year.
- Partner with program supervisors/instructors to provide technology support to students and families.

Mental & Social-Emotional Health

Social-emotional health rests at the foundation of our work and is embedded in all phases of the plan to support students, families, and school personnel. CTC has a mental health liaison designated to serve our students. The TBAISD website offers several wellness resources for school families to access. All conversations relate to social-emotional health will comply with HIPPA and FERPA policies.